



# **Covid-19**

## **Outbreak Management Plan**

**July 2021**

## **Introduction**

This document has been drawn up from Government (DfE), and Kent County Council (KCC) published guidance issued since March 2020.

This includes:

- Return to School Guidance – All children – March 2020 (KCC)
- Schools coronavirus (Covid-19) operational guidance February 2021 (DfE)
- Covid-19 Response- Spring 2021 (DfE)
- Schools coronavirus (Covid-19) operational guidance May 2021 (DfE)
- Schools Covid-19 operational guidance document (July 2021) (DfE)

The Schools Covid-19 operational guidance document (July 2021) states that the school should have in place an Outbreak Management Plan. This should cover the possibility that in some local areas it may become necessary to reintroduce “bubbles” for a temporary period, to reduce mixing between groups. Implementation of this plan will be agreed between the school, the local authority, and the DfE/PHE following evidence that such action is required. Any decision to recommend the reintroduction of “bubbles” would not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education.

## **Bromstone Outbreak Management Plan**

Bromstone is currently adhering to Risk Assessment B – Covid-19 in school. This was implemented from 1<sup>st</sup> September 2021 and is written with reference to the Schools Covid-19 operational guidance document (July 2021).

If Bromstone is required to implement its Outbreak Management Plan then the following processes and procedures will be put into place:

- Risk Assessment B – Covid-19 in school will be replaced by Risk Assessment A – Covid-19 in school. This risk assessment is the tried and trusted document that was used during the Covid-19 lockdowns in 2020 and 2021.

The following Safe Systems of Work (Method Statements) will be adopted and should be read in conjunction with Risk Assessment A – Covid-19 in school:

- Sites Team Room Service
- Catering Team Room Service
- Cleaning Team Room Service
- Free School Meals (FSM) Home Delivery
- Charity Cash Collection
- Room Fogging Service

In addition to these, the school will implement:

- Class bubbles
- Staggered starts and finishes to the school day for pupils

- Bubble playtimes
- Staggered playtimes
- No assemblies
- Allocation of class toilets
- Face masks when engaging with parents and visitors at the gates
- Breakfast club bubbles
- No shared class resources
- Shared resources such as iPads are cleaned before and after use
- Parents encouraged to socially distance
- Parents now allowed on site
- Contractors not allowed on site unless children have left
- Signing in and out system only to be used in contactless mode
- Staff refreshments to be available in the hall, not the staff room
- Maximum capacity of rooms to be observed
- Warning signs and markings to be erected as before
- Fogging of school may be considered after hours

### **Summary**

Unlike many contingency plans, this Outbreak Management Plan will be familiar with most staff since it has been practised for over a year now. All staff will have Risk Assessment A emailed to them initially and then again, each time there is an amendment made.